

SEA Mission: SEA is a professional association that:

- Promotes good government initiatives and practices that empower senior executives and federal leaders for mission success.
- Advocates for legislation and policies in the interests of the federal career senior executive service.
- Facilitates networking opportunities for, and with, federal governmental leaders, and
- Connects current, rising, and aspiring leaders with continuous professional development opportunities.

SEA Guiding Principles:

Service – Excellence - Accountability

Acquisition/ Community of Practice:

Advancing Professional Knowledge – Advancing professional knowledge of Acquisition best practices across aspiring, current, and retired government leaders and with experts from the academia and the private sector.

Facilitating Dialogue and Networking - Promoting opportunities for candid dialogue and networking between professionals in Acquisition fields.

Identifying Common Challenges, Best Practices, and Solutions – Identifying common challenges amongst Acquisition leaders, sharing best practices, and proposing solutions for adoption government-wide through challenges in policy and/or through Congressional action.

SEA Acquisition Community of Practice (COP) Charter:

Purpose Statement:

The SEA Acquisition Community of Practice is formed to work with stakeholders to enhance the collective knowledge and effectiveness of Acquisition/Logistics professionals across the government, contributing to the development of more streamlined and robust Acquisition practices within the Agencies. The Acquisition Community of Practice includes professionals engaged in acquisition, contracting, logistics, supply chain management, sustainment, life-cycle support, and related mission-support functions, including those who integrate security, risk management, and compliance considerations into acquisition and logistics operations. The COP serves as a cross-agency, senior-executive-focused forum that elevates strategic acquisition issues, fosters collaboration, and strengthens the leadership pipeline across the federal acquisition workforce.

Goals:

1. Advance acquisition and logistics excellence by fostering continuous learning, professional development, and the sharing of innovative practices that enhance mission effectiveness and operational readiness. This may include workshops, case studies,

peer exchanges, and thought-leadership products.

2. Promote cross-organizational collaboration through recurring Community of Practice engagements focused on acquisition planning, logistics execution, sustainment optimization, and risk management across the program life cycle.
3. Develop future acquisition leaders by partnering with federal stakeholders to identify, prepare, and retain high-potential talent for senior leadership and executive-level roles. This may include mentoring, executive forums, and leadership development pathways.

Membership & Term:

Communities of Practice (COPs) are established by the Senior Executives Association (SEA) Board to advance specific professional areas of interest and are led by SEA members.

COPs are under the supervision of the SEA Board of Directors, working collaboratively with SEA members and key stakeholders.

COPs can be chaired by one SEA member or co-chaired by two SEA members who volunteer to be administrators in each COP. Their sole goal is to ensure that the members of the COP are engaged and share experiences. The terms of the administrators will be for a period of one year from appointment by a vote of the COP membership.

The COP will appoint a recording secretary, serving a one-year term from appointment

The Acquisition COP is open to all SEA members in good standing, who may elect to join the Acquisition COP on an on-going basis, for a term of 12 months. The Acquisition COP may establish sub-committees as needed and may partner with additional organizations or invite non-SEA members to participate in meetings as necessary.

Membership expectations (e.g. participation in meetings, voting rights, and engagement in COP activities) will be defined annually by the COP administrators.

Subcommittee leads must be SEA members unless otherwise approved by the COP administrators.

Responsibilities of the Committee:

- Participate in COP Administrator meetings and cross-Community coordination activities to promote alignment, collaboration, and information sharing.
- Coordinate and support the planning and execution of Community of Practice meetings, including the development and maintenance of meeting records and documentation.
- Ensure timely communication and dissemination of Community of Practice information, updates, and deliverables to members and stakeholders.
- Contribute acquisition and logistics-related content to SEA communications and publications, as appropriate.

- Develop an annual workplan and identify priority initiatives for COP.
- Produce periodic knowledge products (e.g. summaries, recommendations, or insights) for the SEA Board and membership.
- Maintain a repository of meeting materials and resources accessible to COP members.

Authority:

The Acquisition/ COP has no expressed or implied power or authority for SEA, other than that explicitly granted it by the SEA Board. No Acquisition COP individual may speak on the record for SEA, nor may it expend any funds without the expressed prior consent of the Board. This charter reflects a coordinated and collaborative effort under the leadership of the Acquisition Community of Practice Chair or Co-Chairs. The COP may develop recommendations or thought-leadership materials for SEA review; publication or external dissemination requires SEA Board approval.

SEA Board of Directors
Communities of Practice Liaison

Ramona E. Watts-Sutton
Acquisition
Community of Practice Lead/Administrator